

**Regular Board Meeting of the Village of Solvay Board of Trustees
Tuesday, August 28, 2018**

**OFFICE OF THE CLERK
HARRY DECARLO**

Today, Tuesday, August 28, 2018 the **REGULAR BOARD MEETING** of the **SOLVAY VILLAGE BOARD OF TRUSTEES** was called to order by Mayor Derek Baichi at the Town of Geddes Court Room, 1000 Woods Road, Solvay, NY 13209 at 6:00 p.m.

PLEDGE TO THE FLAG

Thomas Tarolli

A moment of silence for John McCain

ATTENDANCE ROLL CALL:

Trustees	William McVicker	Present
	Daniel Bellotti	Present
	Thomas Tarolli	Present
	Raymond Fougner	Present
	John Cregg	Present
Deputy Mayor	John Fall Sr	Present
Mayor	Derek Baichi	Present

CORRESPONDENCE:

Mayor Baichi announced that tonight's meeting was on Facebook Live. This is a pilot that is being tested. Parameters for saving files and storage regarding board meetings was addressed. The "Mayor for a Day" program was announced. This will give the opportunity for Juniors and Seniors from Solvay High School to shadow the Mayor and witness how local government is run. It may even get the next generation more involved in politics. The Solvay Summer Celebration was a huge success. We could not have accomplished this without the help from our committee, volunteers and the community. Next year, we are looking into potentially a two-day event. We are looking into a Christmas event this year. The fox issue within this village is still ongoing. The Village Clerk has notified the trapper about the new locations where a fox has been seen. We had a great audit so thank you to Cheryl Visconti, our Treasurer. Boyd Ave renovations were addressed as well as the grant funding. In 2019, a new community initiative will be put into place: Safety, Sidewalks and Streets. Surveillance project is ongoing throughout the village. 26 cameras have already put installed to assist our police department. The Friends of the Library would like to thank Mr. Penhall and the DPW crew for installing screens in the community room.

Nadine Bell, Village Attorney provided advice on how to handle live board meeting recordings. They can simply be a live feed or, if the live feed is recorded, the recording must be kept for a minimum of four months

Trustee Fougner was looking for an update on the two moratoriums that are still in place. Trustee Tarolli interjected that the Codes Committee is still working on a conclusion for the moratorium regarding convenience stores. Once this is finalized our Attorneys will prepare a local law. The next codes meeting is on September 10th at 5:30 pm. Trustee Cregg notified the board that the next highway committee meeting was on September 17th and the Comprehensive Plan Meeting is on September 18th.

Trustee McVicker questioned the Mayor on why he is closing the Village Hall early on Friday. According to his count it has closed early 9 times this year and he feels that the 15 holidays off during the year is sufficient. Mayor Baichi interjected by stating that this is his way of saying thank you for all the hard work by the staff at the Village Hall.

John Maestri questioned Resolution #9 on the agenda regarding a purchase of land by the Village, specifically questioning why action is now being taken on a purchase that happened a year and a half ago and whether the purchase had not been done properly. Trustee Cregg stated that the former Mayor polled the board prior to the purchase. Mayor Baichi, Trustee at the time, did not recall being asked his opinion on the purchase. Trustee Tarolli interjected that the purchase was made to discontinue the plans of a different owner developing apartments and/or businesses. Nadine Bell, Village Attorney described how the property was acquired through a quick claim auction. Trustee Bellotti requested a copy of the check used to make the purchase.

PUBLIC HEARINGS: None

COMMITTEE REPORTS:

Administrative **Mayor Derek Baichi - None**
Legal **Nadine C. Bell, Village Attorney - None**
Treasurer **Cheryl Visconti, Treasurer** - Addressed the successful audit conducted by BST. The audit of the court was just finalized today. Our current fund balance is \$1.6 million and we are up to 17% of our current budget after 2 months into the fiscal year. The current budget modification was explained. Trustee Bellotti addressed his concern regarding the fund balance. Donations for the celebration and the amount budgeted for was addressed. \$5000 was determined as the amount budgeted for the celebration. The current refuse contract was brought up by Trustee Tarolli. We did not budget enough for our current contractor. The amount budgeted was for our old rates with Feher Rubbish.

Police **Allen Wood, Police Chief** 1121 service calls for July 2018. The department had 46 follow-ups, 12 felonies, 56 misdemeanors, 122 Vehicle and Traffic, 3 DWI, 1 juvenile, 137 parking tickets, 10 accidents and no stolen vehicles. Surveillance assisted officers with armed robbery that recently took place. Car thefts were brought up and have not been a real issue with the state fair going on. A suspicious individual on Oakridge Drive was discussed.

Electric **Joe Hawksby, Electric Superintendent** – Addressed Bridge Street and Milton Avenue projects and how they are coming along nicely. A 4-year comprehensive plan is being developed for the Electric Department. It will be finalized in the coming months. A complete survey of all our assets will be compiled. Feeder maps will be printed out as well as feeder load leveling documents. A list of dangerous trees was brought up to the board and they need to be addressed immediately. It has been a warm Summer and our Substations have been good. Due to maintenance and hard work by our staff they are been running without interruption and the lights remain on in the Village of Solvay.

DPW/Highway **Richard Penhall, DPW Superintendent** – Addressed the ongoing sewer issues and recognizing the three major digs that took place. Assistance from Kermes Plumbing was appreciated. Deputy Mayor Fall accompanied me and looked into the drainage issues in the Village with the primary focus on Sixth Street and Abell Ave. Riser rings on various manholes have been worked on. Milled Boulder Rd and other areas. Mathews Ave manholes were addressed. They were packed with dirt and needed to be cleaned out. Brush and trash removal have been ongoing. The focus has been on lot on Charles Ave with assistance from our Codes department. Work has been done in the Library, Village Hall and the court area. There was an air conditioning breakdown at the police station. It was repaired after two service calls. The issue of weeds in the Village has been taken care of. A late spraying was done by Chase with the assurance that this method is still effective in the later months of Summer.

Library **Dan Golden, Library Director** notified the audience that the Library will resume regular open hours after Labor Day. Monday-Wednesday, we will be open 9am-8pm, Saturdays we will be open 10am-5pm, and Sundays we will open 1pm-5pm. Dan Golden announced his service on grand jury duty has been extended until the end of March 2019 Library Fair Day-Thursday August 23, Brian Rowlands hosted an outdoor State for 50 very happy young people and their parents, marking the end of the Library Summer Reading Program. We are planning to digitize the Solvay Process Room collection, and to provide the contents online to our patrons, thereby lessening the need to handle archival documents directly. To accomplish that goal, we might need someone who can spend the hundreds of hours necessary to digitize all these materials. We are starting a new program, Welcome Wednesdays-Every Wednesday at 4p.m. This is a Weekly get-together, crafts and events for teens and tweens. Maria DeSantis Band and Orchestra-Saturday, October 27, 2 p.m. A musical performance of old and new hits by the Maria DeSantis Band and Orchestra. Basics of the Job Search-Monday October 29, 4 p.m. A review of the fundamentals of designing a resume, finding references and filling out applications. Holiday Open House- Sunday, December 9, 2 p.m. The Library Board and the Friends of the Solvay Public Library invite you to our annual

Holiday Open House. Please join us for a fun family holiday tradition with musical entertainment and refreshments. As always, the Library welcomes suggestions from the public.

- Codes** **Anthony Alberti** – Acknowledged the success of the pool this year. Reported 4 rental inspections, 28 electrical, 10 unregistered vehicles, 4 were moved and 6 were issued letters. 28 letters were sent out for high grass and weeds as well as 9 building permits were issued.
- Stormwater Celebrations Buildings** **Mark Malley - None**
None
John Fall Sr, Trustee – Informed the public that at the meeting last month floor plans were laid out for the new Village Hall. A meeting also took place with the General Manager of WestRock about obtaining nearby land and the possibility of having it donated to the Village.
- Comprehensive Plan** **John Cregg, Trustee** – The next meeting is on September 18th and in October will be the next open meeting. The target date for completion of the plan is March of next year.

RESOLUTIONS:

1. Authorization from the Board of Trustees to pay C&S Engineers \$7,520.00 for services rendered from 7/1/18 to 7/31/18. (Total Cost to the Village is: \$4,080.00)
Below are the specific projects that will be reimbursed through Grant or the County:
 - Invoice No. 0173778 – Project No. 114.213.001 – County Grant
 - Invoice No. 0173780 – Project No. 114.219.001 – TAP Grant
 - Invoice No. 0173783 – Project No. 114.220.001 – SAM Grant**MOTION: John Fall Sr**
SECOND: Thomas Tarolli
AYES: 7 **NAYES: 0** **MOTION CARRIED**

2. Authorization from the Board of Trustees to pay Costello, Cooney & Fearon, PLLC \$12,451.50 for services rendered for the month of July 2018.
 - \$1735.50 is for Electric and \$367.50 is reimbursed (FirstLight and Windstream)**MOTION: John Cregg**
SECOND: Raymond Fougner
AYES: 7 **NAYES: 0** **MOTION CARRIED**

3. Authorization from the Board of Trustees to approve the minutes from the July 24, 2018 Regular Board Meeting and the Reading of the Minutes be herewith dispensed.
MOTION: Raymond Fougner
SECOND: John Fall Sr
AYES: 7 **NAYES: 0** **MOTION CARRIED**

4. Authorization from the Board of Trustees to approve the minutes from the August 20, 2018 Special Board Meeting and the Reading of the Minutes be herewith dispensed.
MOTION: William McVicker
SECOND: Thomas Tarolli
AYES: 7 **NAYES: 0** **MOTION CARRIED**

5. Authorization from the Board of Trustees to approve the Village Court to apply for the annual Justice Court Assistance Program Grant for 2018-2019.
MOTION: John Fall Sr
SECOND: Daniel Bellotti
AYES: 7 **NAYES: 0** **MOTION CARRIED**

6. Authorization from the Board of Trustees to accept the resignation of Ms. Diana Osiv as a Library Page, effective August 24, 2018.
MOTION: Raymond Fougner
SECOND: Thomas Tarolli
AYES: 7 **NAYES: 0** **MOTION CARRIED**

7. Authorization from the Board of Trustees to approve Gregory Lowe as the accredited delegate and Beert Polstra as an Alternate for the Village of Solvay at the Annual MEUA Conference held on September 11-14 2018 to be held at Adam’s Mark Hotel and Event Center, Buffalo, NY.

MOTION: John Cregg

SECOND: Daniel Bellotti

AYES: 7

NAYES: 0

MOTION CARRIED

8. Authorization from the Board of Trustees to approve the new credit card use policy. Full details of the policy have been circulated to the Village Board.

MOTION: Thomas Tarolli

SECOND: John Fall Sr

AYES: 7

NAYES: 0

MOTION CARRIED

9. Authorization from the Board of Trustees to ratify the March 8, 2017 purchase of 201 Woods Road, being a 5.13 acre of vacant residential land, tax map # 011.-04-84.0, for the sum of \$386.13 at Onondaga County Tax Auction held on March, 2017, and declare such purchase an Unlisted Action for purposes of SEQRA, having completed a Short Environmental Assessment Form, and issue a Negative Declaration.

MOTION: Thomas Tarolli

SECOND: Raymond Fougner

AYES: 7

NAYES: 0

MOTION CARRIED

10. Authorization from the Board of Trustees for the Mayor to sign an Emergency Resolution to repair a broken lateral connection to the sanitary sewer main located at 203 Bailey Street, as directed by the NYSEFC Grants Program Management. The repair cost will be submitted to the NYS EFC West Side Sewer I/I Reduction Contract for reimbursement.

MOTION: William McVicker

SECOND: John Cregg

AYES: 7

NAYES: 0

MOTION CARRIED

11. Authorization from the Board of Trustees for the Mayor to sign the Gertrude Upper Gertrude Park ADA Bathroom Rehabilitation Contracts that were Competitively bid and opened on August 20, 2018: The Upper Gertrude Bathroom Plumbing Contract successful (only one bid see bid tab) bidder was Kermes Plumbing in the amount of \$17,800.00. The Upper Gertrude Bathroom Rehabilitation Contract successful (two bids see bid tab) bidder was McGinnis Nelson Construction in the amount of \$55,000.00. Construction Costs will be covered by the NYSDASNY funding grant of \$75,000.00 which has been awarded to the Village.

MOTION: John Cregg

SECOND: Daniel Bellotti

AYES: 7

NAYES: 0

MOTION CARRIED

12. Authorization from the Board of Trustees to approved the Budget Modifications:

Village of Solvay General Fund

Account	Title	(as modified) Current Budget	Proposed Budget Mod	Newly Modified Budget Amount
Revenues				
410010 A	Real Estate Tax	3,477,381	32,814	3,510,195
420890 A	Summer Celebration Fees	0	625	625
427050 A	Donations-Summer Celebration	5,000	5,057	10,057
425550 A	Permits	5,000	9,000	14,000
426800 A	Insurance Recovery	0	28,000	28,000
	Total	3,487,381	75,496	3,562,877

Expenses

519104 A	Insurance	87,000	(10,000)	77,000
531201 A	Police-Wages	1,330,000	26,300	1,356,300
551104 A	Street Maintenance-Other	150,000	(7,779)	142,221
554104 A	Sidewalk	20,000	5,275	25,275

571454 A	Summer Celebration	0	9,700	9,700
581604 A	Refuse Collection-Other	385,000	52,000	437,000
	Total	1,972,000	75,496	2,047,496

MOTION: John Fall Sr

SECOND: Thomas Tarolli

AYES: 7

NAYES: 0

MOTION CARRIED

13. Authorization from the Board of Trustees to remove existing gutter system and install new gutter system on the entire right side of the Solvay Electric and Police Complex at 507 Charles Avenue. The work will be performed by Quality Seamless Gutter Company Inc, 129 Squires Avenue, Endicott, NY 13760 with the total cost of the project being \$19,554.94. Requirements of the Village of Solvay Procurement Policy have been met.

MOTION: John Fall Sr

SECOND: William McVicker

AYES: 7

NAYES: 0

MOTION CARRIED

PETITIONS:

John Maestri requested if he could be included in Executive Session for 5 minutes to address a human resource issue. An Executive Session was not planned for the meeting but Nadine Bell, Village Attorney agreed to meet to have a discussion.

Mary Lou Baichi asked who designates where the police cameras go. Chief Wood discussed how the plan for the cameras was in four phases. Mrs. Baichi requested one be placed in the Wycliffe Rd area. Chief Wood said individual cameras can be put up with the assistance of the Electric Department. Trustee Fall stated that camera locations will be discussed at the next Police Commission meeting.

ADJOURNMENT:

The regular meeting of the Solvay Board of Trustees be adjourned at 7:50 pm

MOTION: John Fall Sr

SECOND: Raymond Fougner

AYES: 7

NAYES: 0

MOTION CARRIED

Respectfully submitted,

Harry DeCarlo, Village Clerk