# Annual Organizational Meeting of the Village of Solvay Board of Trustees Tuesday, January 3, 2023

# OFFICE OF THE CLERK HARRY DECARLO

The **ORGANIZATIONAL MEETING of the SOLVAY BOARD OF TRUSTEES** was called to order at 6:00 p.m. by Mayor Derek Baichi at the Town of Geddes Court Room, 1000 Woods Rd, Solvay, NY 13209.

# PLEDGE TO THE FLAG

ATTENDANCE ROLL CALL:	Mayor	Derek Baichi	Present
	Deputy Mayor	John Fall Sr	Present
	Trustees	William McVicker	Present
		<b>Brian Worrall</b>	Excused
		James Cometti	Present
		Salvatore Sciuga Jr	Present
		Deborah DeGilio	Present

# Mayor Baichi makes the following Appointments:

# **Appointed Positions**

John Fall Sr	Deputy Mayor	2024	1 yr term
Kara LaSorsa	Associate Village Justice	2024	1 yr term
Joseph Dattellas	Auditor	2024	1 yr term
Andrew Burke	DPW Superintendent	2024	1 yr term
Harry DeCarlo	Village Clerk-Treasurer	2025	2 yr term
Village Engineers	C&S Engineers	2024	1 yr term
Village CPA Firm	Dannible & McKee	2024	1 yr term
Megan Cavaliere	Full Time Court Clerk	2024	1 yr term
Barb Lenweaver	Full Time Court Clerk	2024	1 yr term
Greg Lowe	Electric Commission Chair	2027	4 yr term
John D'Eredita	ZBA Board Member	2028	5 yr term
Mary Kocher	Library Board Member	2027	4 yr term
Carole Marascalchi	Library Board Member	2027	4 yr term

1. That the Board of Trustees approve Mayor Baichi's Appointments.

MOTION: Fall SECOND: Cometti

AYES: 6 NAYES: 0 MOTION CARRIED

2. That the Board of Trustees approve Mayor Baichi's Appointments of the Standing Committees and Sub-Committees:

Administration:	Chair: Members:	Mayor: Trustees:	Derek Baichi Brian Worrall James Cometti John Fall Sr. Salvatore Sciuga Jr Deborah DeGilio William McVicker
Public Works:	Chair: Member:		John Fall Sr James Cometti Brian Worrall
Police:	Chair: Members:		James Cometti John Fall Sr

William McVicker

Parks: Chair: Brian Worrall

Members: Deborah DeGilio

James Cometti

Library: Co-Chair: Salvatore Sciuga Jr

Co-Chair: Deborah DeGilio

Codes: Co-Chair: James Cometti

Co-Chair: Salvatore Sciuga Jr

Buildings: Chair: John Fall Sr

Members: Salvatore Sciuga Jr

Electric: Chair: William McVicker

Members: Peter Reap
Greg Lowe

Finance: Chair: Derek Baichi

Members: Salvatore Sciuga Jr James Cometti

John Fall Sr. Brian Worrall Deborah DeGilio William McVicker

Insurance: Chair: Derek Baichi

Stormwater: Chair: Brian Worrall

Members: Mark Malley
Andrew Burke

Andrew Barke

Chair: James Cometti Members: John Fall Sr

William McVicker

Grants: Chair: Deborah DeGilio

Members: Brian Worrall William McVicker

Seating Facing Podium – Left to Right: William McVicker, John Fall Sr, Mayor Baichi, James Cometti, Salvatore Sciuga Jr, Deborah DeGilio, Brian Worrall

MOTION: Cometti SECOND: Sciuga

**Hiring Committee** 

AYES: 6 NAYES: 0 MOTION CARRIED

#### **PUBLIC HEARING:**

To consider the adoption of **Local Law No. 1** of 2023 which will revise the ward boundaries within the village in compliance with the Law and as shown on the new Ward District Map on file with the Clerk of the Village.

MOTION TO OPEN: Sciuga SECOND: McVicker 6-0 vote, motion carried

(No public in attendance) Attorney David Herkala led the discussion and went over the revised ward map.

**MOTION TO CLOSE: Sciuga** 

**SECOND: Cometti** 

6-0 vote, motion carried

3. That the Board of Trustees designated the fourth Tuesday of each month as the Regular Meeting of the Village of Solvay Board of Trustees, such meetings are to be held at the Town of Geddes Court Room, 1000 Woods Road, Solvay, NY 13209 at 6:00 p.m., local time.

MOTION: Cometti SECOND: Sciuga

AYES: 6 NAYES: 0 MOTION CARRIED

4. That the Board of Trustees continues to follow the procurement policy in accordance with Chapter 29 of the Village Code.

MOTION: Fall SECOND: Sciuga

AYES: 6 NAYES: 0 MOTION CARRIED

5. That the Board of Trustees authorize for all periods commencing January 1, 2023 to December 31, 2023 the Mayor, all Trustees, Village Officers, Department Heads, to attend meetings, seminars, and schools, from time to time, and to authorize expenses incurred thereby. Such meetings would include those convened by the MEUA, NYPA, the Conference of Mayors and Municipal Officials, Department of Audit and Control, Clerk's Meetings and any other meetings convened, that relate to the business of the Village of Solvay, pursuant to Chapter 26 of the Village Code.

MOTION: Cometti SECOND: Fall

AYES: 6 NAYES: 0 MOTION CARRIED

6. That the Board of Trustees designate Solvay Bank as the Official Depository for the Village of Solvay.

MOTION: Sciuga SECOND: Cometti

AYES: 6 NAYES: 0 MOTION CARRIED

7. That the Board of Trustees designate the Post Standard as the official newspaper for the Village of Solvay.

MOTION: DeGilio SECOND: Cometti

AYES: 6 NAYES: 0 MOTION CARRIED

8. **WHEREAS,** the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village of Solvay.

#### NOW, THERFORE BE IT RESOLVED,

**Section 1**. That the Board of Trustees shall approve reimbursement of such officers and employees at the rate of - \$.625/mile.

**Section 2.** That this resolution shall take effect January 1, 2023. If a Village vehicle is available the employee will use the Village vehicle and not receive mileage.

MOTION: McVicker SECOND: Fall

AYES: 6 NAYES: 0 MOTION CARRIED

9. That the Board of Trustees authorize that the next Annual Organizational Meeting will take place on January 2, 2024 at the Geddes Town Hall, 1000 Woods Road, Solvay, NY 13209.

MOTION: Fall SECOND: Cometti

AYES: 6 NAYES: 0 MOTION CARRIED

 Authorizing the approval of a blanket insurance policy covering all Village employees as required by Section 3-306 of the Village Law and specifically covering the Village Justices and personnel as required by Public Officers Law, Section 11(2).

MOTION: Cometti SECOND: Sciuga

AYES: 6 NAYES: 0 MOTION CARRIED

- 11. Authorizing the approval of hourly rates for Dannible & McKee, LLP:
  - \$75 per hour for Accounting Services Senior

\$150 per hour for Partner

MOTION: Sciuga SECOND: Cometti

AYES: 6 NAYES: 0 MOTION CARRIED

12. Authorizing the approval of the new hourly rate of \$195 per hour for Cerio Law Offices.

MOTION: DeGilio SECOND: Cometti

AYES: 6 NAYES: 0 MOTION CARRIED

13. Authorizing the approval for check signing of all Village/Electric Fund checks for the Village Clerk-Treasurer as Primary. In the absence of the Village Clerk-Treasurer, the Mayor is authorized to sign. In the absence of the Mayor, the Deputy Mayor is authorized to sign.

MOTION: McVicker SECOND: Cometti

AYES: 6 NAYES: 0 MOTION CARRIED

14. Authorizing the approval for Peter Reap, Electric Superintendent as primary delegate, Greg Lowe, Electric Commission Chair as secondary delegate and Beert Polstra, Electric Commission Member as third delegate for all 2023 MEUA and NYMPA meetings and events.

MOTION: Fall SECOND: Sciuga

AYES: 6 NAYES: 0 MOTION CARRIED

15. Authorizing the approval of the Village of Solvay Workplace Violence Prevention Policy Statement and Directing that it be displayed where notices to employees are posted in all workplaces within the village.

MOTION: Cometti SECOND: Sciuga

AYES: 6 NAYES: 0 MOTION CARRIED

**PETITIONS:** No public in attendance

Authorization from the Board of Trustees to adopt Local Law No. 1 of 2023 revising the Village of Solvay Ward Boundaries as more particularly set forth on the attached long form resolution before the Board.

MOTION: Cometti SECOND: McVicker

AYES: 6 NAYES: 0 MOTION CARRIED

Resolved that this Board of Trustees move into Executive Session to discuss a personnel matter at 6:23 p.m.

MOTION: Cometti SECOND: McVicker

AYES: 6 NAYES: 0 MOTION CARRIED

Resolved that the Executive Session be closed and that this Board return to the regular meeting at 7:10 p.m.

MOTION: Fall SECOND: DeGilio

AYES: 6 NAYES: 0 MOTION CARRIED

#### No action was taken at the Executive session meeting.

#### **ADJOURNMENT:**

That the Special Board/Organizational Meeting be adjourned at 7:10 p.m.

MOTION: Fall SECOND: Cometti

AYES: 6 NAYES: 0 MOTION CARRIED

Respectfully submitted,

Harry DeCarlo, Village Clerk-Treasurer Village of Solvay