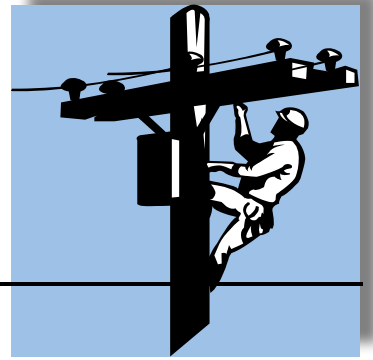


Village of Solvay Electric Department

507 Charles Avenue, Solvay, New York 13209

(315) 468-6229 Fax: (315) 487-1499



ASSISTANT ELECTRIC DEPARTMENT SUPERINTENDENT

DISTINGUISHING FEATURES OF THE CLASS

The work involves responsibility for assisting in the daily management and supervision of the Village of Solvay Electric Department. An employee in this class is responsible for scheduling and directing the day-to-day and long-term activities of various departments and the crews. Under general supervision of the Electric Department Superintendent, an employee in this class carries out work in accordance with general policies of the Village Board of Trustees and its Electrical committee with wide leeway for the exercise of independent judgment in carrying out technical duties of the work. General supervision is exercised over a large number of technical and clerical subordinates. An employee in this class is required to be on call at all times in order to direct staff during emergencies. Does related work as required.

TYPICAL WORK ACTIVITIES

- Assists in managing, planning, organizing and directing departmental activities involving the operation, construction, maintenance, repair and modification of the village electrical distribution system
- Good knowledge of the principles and practices of maintenance and operation of a village electrical system.
- Good knowledge of power distribution concepts and implementation.

There will be a competitive civil service exam given for this position.

MINIMUM QUALIFICATIONS

Five (5) years of professional supervisory level work experience, or its part-time equivalent, in business management which must have included operations planning and job cost analysis, while working or contracting for a municipal or private electric power company.

NOTE: Electrical contracting work must have been with a municipal or private electric power company.

NOTE: Home, building construction or industrial contracting does not qualify.

Resumes to be mailed to:

Village of Solvay Electric Department
Attention: John R. Montone, Superintendent
507 Charles Ave.
Solvay, NY 13209

Position is opened until filled.

Salary to be determined.